

COUNCIL 30th November 2022

Governance and Business Committee 31st October 2022

22 MEETING TIMETABLE 2023/24

The Head of Legal and Democratic Services submitted a written report which sought consideration of a proposed meeting timetable for the 2023/24 municipal year. The report provided background information on the development of the meeting timetable and made particular comment regarding the date for Budget Council in 2024 and date for the Annual Meeting of the Council in 2024. The early approval of a meeting timetable for 2023/2024 would help in the programming of Council, Scrutiny Board and Committee business and assist Members with their diary planning.

During discussions, Members commented that it caused issues when Full Council was held during school holiday periods.

***RESOLVED that it be recommended to Council that:**

- (a) the meeting timetable for the 2023/24 municipal year be approved, as set out on the following page;**
- (b) the Budget Council meeting in 2024 be held on Monday, 26th February 2024; and**
- (c) the Annual Council meeting in 2024 be held on Wednesday, 15th May 2024 commencing at 12:00 hours.**

CALDERDALE COUNCIL

MEETING TIMETABLE 2023/24 (9 week cycle)

All meetings commence at 1800 hours unless otherwise stated

			2023								2024			
		*holiday clashes	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
WEEK 1	M	Audit Planning (14:00 hrs) Audit (30.05 only) Adult, H&SC	29		31			2		4		19		
	T		30			1		3		5		20		
	W		31			2		4		6		21		
	T			1		3		5		7		22		
	F			2		4		6		8		23		
WEEK 2	M	CYPS		5		7		9		11		26		
	T			6		8		10		12		27		
	W			7		9		11		13		28		
	T			8		10		12		14		29		
	F			9		11		13		15			1	
WEEK 3	M	Licensing & Regulatory L&R (02.01 only) Place		12		14		16			1		4	
	T			13		15		17			2		5	
	W			14		16		18			3		6	
	T			15		17		19			4		7	
	F			16		18		20			5		8	
WEEK 4	M	Standards Committee Planning (14.00hrs) Strategy & Performance		19		21		23			8		11	
	T			20		22		24			9		12	
	W			21		23		25			10		13	
	T			22		24		26			11		14	
	F			23		25		27			12		15	
WEEK 5	M	G & B Committee Adult, H&SC		26		28		30			15		18	
	T			27		29		31			16		19	
	W			28		30			1		17		20	
	T			29		31			2		18		21	
	F			30			1		3		19		22	
WEEK 6	M	G & B (04.09 only)			3		4		6		22			8
	T				4		5		7		23			9

	W	CYPS			5		6		8		24		10
	T				6		7		9		25		11
	F				7		8		10		26		12
WEEK 7	M	Planning (14.00hrs)			10		11		13		29		15
	T				11		12		14		30		16
	W				12		13		15		31		17
	T	Place			13		14		16			1	18
	F				14		15		17			2	19
WEEK 8	M	Strategy & Performance			17		18		20			5	22
	T				18		19		21			6	23
	W				19		20		22			7	24
	T				20		21		23			8	25
	F				21		22		24			9	26
WEEK 9	M	COUNCIL			24		25		27			12	29
	T				25		26		28			13	30
	W				26		27		29			14	
	T				27		28		30			15	
	F				28		29			1		16	

BUDGET COUNCIL – MONDAY 26th FEBRUARY 2024

ANNUAL COUNCIL – WEDNESDAY 15TH MAY 2024