

CALDERDALE SCRUTINY BOARDS
WORK PROGRAMME FOR THE 2022/23 MUNICIPAL YEAR
STRATEGY & PERFORMANCE SCRUTINY BOARD

This document contains all information relating to the work programme and overview of detailed reviews. Any agenda items that are requested at formal meetings can be found listed in the tables below, under the respective heading and meeting. You will find information including date of the Scrutiny Board, deadline for reports and lead officers, agenda items and a brief overview of the item for discussion and any other relevant information.

Work programmes are listed on every Scrutiny Board agenda to allow Members with the opportunity to discuss upcoming or past items. As good practice, we aim to have no more than two or three main issues at each meeting, to allow time and opportunity to discuss topics in the required detail. If you have any questions regarding this document or Scrutiny Boards, please contact a member of the team via Scrutiny@calderdale.gov.uk

STRATEGY & PERFORMANCE (S&P) SCRUTINY BOARD

DATE OF SCRUTINY BOARD (6pm, unless otherwise stated)	DEADLINE FOR REPORTS (5pm)	ITEM TITLE & LEAD OFFICERS	BRIEF DESCRIPTION & ORIGIN OF REQUEST	OTHER INFORMATION & ATTENDEES
22 nd June 2022	13 th June 2022	Financial Overview & Service Priorities Lead Officer: Chris Forrester	An overview of the financial position at the start of the municipal year and service priorities. Members may wish to consider more detailed areas of work including the financial resilience of the Council and scrutinise the decision of where spend goes (Cabinet), how we prioritise revenue and capital, and any performance links to prioritisation etc.	
		Service Priorities: Part 1: Customer Services, to include the Cost of Living Crisis Part 2: Legal & Democratic Services Lead Officer: Sarah Richardson & Councillor Lynn (Cabinet Member), Ian Hughes	An opportunity to hear from the Council's lead officers on service priorities for the year ahead, and any key items or areas for scrutiny within the remit of Strategy and Performance. This item will be done in 2 parts. As part of the Customer Services item, Members will be able to consider a potential future item on the cost of living crisis, to build into the work programme.	-Cabinet Members to be invited.
		Work Programme 2021/22	Members will have the opportunity to begin building on the work programme for the year, considering any key issues or topics outlined at the first meeting. The work	

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STRATEGY & PERFORMANCE SCRUTINY BOARD

		Lead Officer: S&P Scrutiny Board & Scrutiny Team	programme will be a standing item at each of the formal meetings.	
20 th July 2022	11 th July 2021	The First 100/1000 Days (Priorities) Date TBC Lead Officer: Leader of the Council and Cabinet Member(s)	Subject to its approval at Cabinet on DATE TBC , the Leader of the Council will follow-up on the first 100/1000 days report.	-Chief Executive to be invited.
		Service Priorities: Human Resources & Organisational Development Deferred from June Lead Officer: Jackie Addison & Councillor Dacre (Cabinet Member)	An opportunity for Members to consider the HR and OD service priorities for the year ahead, and any key items or areas for scrutiny within the remit of Strategy and Performance.	-Cabinet Members to be invited
		People, Assets and Systems (Organisational Recovery Work) – A detailed discussion TBC by Members of the Board Lead Officer: Zohrah Zancudi (<i>Public Services</i>), Alan Lee (<i>CAFM</i>), Jackie Addison, Craig Chew-Moulding (<i>Digital Transformation & Strategy</i>), and Shelagh O'Neill (<i>Regeneration & Strategy</i>)	Following the first detailed discussion in December 2021, it was proposed that the Board consider the progress of the PAS work, and three strands (people/assets/systems).	
24 th August 2021	15 th August 2021	Corporate Performance Report (Year End 2021/22) Lead Officer: Gez Roberts	An opportunity for Members to consider the Year End report on performance (2021/22) following its presentation to Cabinet.	-Service Leads (Members to confirm prior to meeting)
		Problem Debt Scrutiny Review – Progress and Actions six months on	The Board completed a review on 'problem debt' which was presented to Cabinet on 14 th February 2022. Members requested an update on the progress/actions	

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STRATEGY & PERFORMANCE SCRUTINY BOARD

		Lead Officer: Sarah Richardson and Councillors Dacre and Lynn, Cabinet Members	and implementation of the recommendations in the new municipal year.	
		Corporate Equalities – Progress Report TBC by Members of the Board Lead Officer: Zohrah Zancudi (<i>Public Services</i>) and Tahira Iqbal (<i>Cohesion and Equality</i>)	Following an initial report (February 2022), Members requested 6 months on update on progress/timescales. This work includes corporate equalities of the Council as an employer, commissioner, and service provider. There are different plans/workstreams underpinning this work, but the strategic element fits the Board's remit.	-Jackie Addison, HR/OD -Jill Holbert, Commissioning
21 st September 2022	13 th September 2022	Finance: Revenue Monitoring TBC Lead Officer: Chris Forrester		
26 th October 2022	17 th October 2022			
23 rd November 2022	14 th November 2022	Finance: Capital Outturn Report and Medium Term Financial Strategy TBC Lead Officer: Chris Forrester	An opportunity for Members to consider both the Capital Outturn and Medium Term Financial Strategy reports which have been submitted to Cabinet prior to Scrutiny.	

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11 th January 2023* *PLEASE NOTE: DATE MAY CHANGE DUE TO BUDGET PROPOSAL TIMESCALES	30 th December 2022	Cabinet Priorities – Six Months Progress Lead Officer: Leader of the Council and Cabinet Member for Resources	An opportunity for Board Members to scrutinise the progress of Cabinet’s priorities six months on, specifically focusing on those relating to S&P and any recommendations to be made to other Boards for relevant areas.	
		Cabinet Budget Proposals Lead Officer: Leader and Cabinet Member for Resources	Members of the S&P Scrutiny Board will receive the Cabinet Budget Proposals as outlined by Cabinet in January, as well as the comments/recommendations from all other Scrutiny Boards for consideration and final recommendation to Cabinet as part of the budget consultation process.	-Chris Forrester, Head of Finance
8 th February 2023	30 th January 2023			
15 th March 2023	6 th March 2023			

DETAILED REVIEWS

DATE OF SCRUTINY BOARD (FINAL REPORT)	DEADLINES & TIMESCALES	REVIEW TITLE	BRIEF OVERVIEW	MEMBERSHIP
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